

# ASSE – CASCADE CHAPTER MINUTES

DATE:            April 17, 2018

TIME:            10:30 AM – 11:30 AM

LOCATION: Gateway Sizzler, 1010 Postal Way, Springfield, OR 97477

ATTENDEES: Twyla Gallaway; Kay Coots; Lance Hughes; Kristi Hayden; Dave Lindelien; Brandon Mattox; Dennis Hughes

1. Old Business:
	1. Discussed sub section- require them to maintain their own budget and operate within their means- make sure they have 10 members and are willing to abide by the bylaws and requirements. May 10th, 2018- kickoff for Broken Top section
2. New Business:
	1. Budget Update- Dave gave Budget update.
	2. Conference Update- increased attendance and profit
	3. Hosting ROC meeting 2019?
3. Action Items
	1. Discussed upcoming recognition of member for 40 years- invite to lunch or send gift card
	2. Talked about bring coworker to lunch
	3. Work on upcoming PDC (excavation; fall protection)- possibly host at EWEB
	4. Talked about having a couple evening meeting/mixers (Ninkasi/Hop Valley)- ASSE to pay for some appetizers; maybe a tour of facility; Ask Brooke to head up- possibly May. Around 3:30-4pm- Happy Hour
	5. Officer succession for next year- Nomination committee (Lance and Kay)
	6. Kristi working on speaker for next month

Cascade Chapter Executive Members:

*President-* Kay Coots

*Vice President* –
*Treasurer* – Dave Lindelien- Lane Transit District, Risk Manager

*Secretary-* Twyla Gallaway*, Health and Safety Institute, Quality Assurance Manager*

*Governmental Affairs* – Brent Pockrus, AGC, Safety Management Consultant
*House Delegate* – Leigh Manning- Saif Corporation- Sr. Safety Management Consultant
*Membership* Chair – Kristi Hayden- City of Eugene, Safety and Emergency Management Analyst

*Program Chair* – Kristi Hayden- City of Eugene, Safety and Emergency Management Analyst/ Lance Hughes – Eugene Water and Electric Board

*Conference Chair* – Lance Hughes – Eugene Water and Electric Board

*Newsletter Editor–* Kristi Hayden- City of Eugene, Safety and Emergency Management Analyst

*Past President-* Lance Hughes – Eugene Water and Electric Board

*Web Administrator*- Brandon Mattox, Risk and Safety Specialist