

# ASSE – CASCADE CHAPTER MINUTES

DATE:            February 20, 2018

TIME:            10:30 AM – 11:30 AM

LOCATION: Gateway Sizzler, 1010 Postal Way, Springfield, OR 97477

ATTENDEES: Twyla Gallaway, Kay Coots, Lance Hughes, Kristi Hayden, Dave Lindelien, Brent Pockrus, Brandon Mattox, Brooke Baker, Leigh Manning

1. Old Business:
	1. Discussed sub section- require them to maintain their own budget and operate within their means- make sure they have 10 members and are willing to abide by the bylaws and requirements. Section meeting- update.
2. New Business:
	1. Bi-Laws- Voting at February’s meeting.
	2. Dave gave Budget Update
	3. Conference Update- registration is now open. 122 Registrations, 17 paid booths. Total sponsorship now 7,250.00. Conference Awards- only 1 nomination.
3. Action Items
	1. February meeting- vote in Bi Laws- send announcement out prior to meeting- Try to get members to attend. Offer drawing for free pass to Conference (1) $195.00 value \*\*For Members Only\*\*
	2. Discussed upcoming recognition of member for 40 years- invite to lunch or send gift card
	3. Talked about bring coworker to lunch
	4. Talked about having a couple evening meeting/mixers (Ninkasi/Hop Valley)- ASSE to pay for some appetizers; maybe a tour of facility; Ask Brooke to head up- possibly May. Around 3:30-4pm- Happy Hour
	5. Send out reminders for Conference Registration
	6. Officer succession for next year

Cascade Chapter Executive Members:

*President-* Kay Coots

*Vice President* –
*Treasurer* – Dave Lindelien- Lane Transit District, Risk Manager

*Secretary-* Twyla Gallaway*, Health and Safety Institute, Quality Assurance Manager*

*Governmental Affairs* – Brent Pockrus, AGC, Safety Management Consultant
*House Delegate* – Leigh Manning- Saif Corporation- Sr. Safety Management Consultant
*Membership* Chair – Kristi Hayden- City of Eugene, Safety and Emergency Management Analyst

*Program Chair* – Kristi Hayden- City of Eugene, Safety and Emergency Management Analyst/ Lance Hughes – Eugene Water and Electric Board

*Conference Chair* – Lance Hughes – Eugene Water and Electric Board

*Newsletter Editor–* Kristi Hayden- City of Eugene, Safety and Emergency Management Analyst

*Past President-* Lance Hughes – Eugene Water and Electric Board

*Web Administrator*- Brandon Mattox, Risk and Safety Specialist