

# ASSE – CASCADE CHAPTER MINUTES

DATE:            December 19, 2017

TIME:            10:30 AM – 11:30 AM

LOCATION: Gateway Sizzler, 1010 Postal Way, Springfield, OR 97477

ATTENDEES: Twyla Gallaway, Brent Pockrus, Lance Hughes, Kay Coots, Brook Baker

1. Old Business:
	1.
2. New Business:
	1. Went over Bi Laws and voting them in- Due ASAP.
	2. Discussed sub section- require them to maintain their own budget and operate within their means
3. Action Items
	1. By January 2nd put notice out to members about Proposed Amendments to Chapter Bylaws (add to website)
	2. February meeting- vote in Bi Laws- send announcement out prior to meeting- Try to get members to attend. Offer drawing for free pass to Conference (1-2) $195.00 value \*\*For Members Only\*\*
	3. Discussed upcoming recognition of member for 40 years- invite to lunch or send gift card
	4. \*\*Send out notice and finished by laws to entire email list
	5. Talked about bring coworker to lunch
	6. Talked about having a couple evening meeting/mixers (Ninkasi)

Cascade Chapter Executive Members:

*President-* Kay Coots

*Vice President* –
*Treasurer* – Dave Lindelien- Lane Transit District, Risk Manager

*Secretary-* Twyla Gallaway*, Health and Safety Institute, Quality Assurance Manager*

*Governmental Affairs* – Brent Pockrus, AGC, Safety Management Consultant
*House Delegate* – Leigh Manning- Saif Corporation- Sr. Safety Management Consultant
*Membership* Chair – Kristi Hayden- City of Eugene, Safety and Emergency Management Analyst

*Program Chair* – Kristi Hayden- City of Eugene, Safety and Emergency Management Analyst/ Lance Hughes – Eugene Water and Electric Board

*Conference Chair* – Lance Hughes – Eugene Water and Electric Board

*Newsletter Editor–* Kristi Hayden- City of Eugene, Safety and Emergency Management Analyst

*Past President-* Lance Hughes – Eugene Water and Electric Board

*Web Administrator*- Brandon Maddox, Risk and Safety Specialist