

# ASSE – CASCADE CHAPTER MINUTES

DATE:            October 18, 2016

TIME:            10:30 AM – 11:30 AM

LOCATION: Gateway Sizzler, 1010 Postal Way, Springfield, OR 97477

ATTENDEES: Twyla Gallaway, Lance Hughes, Duane Grange, Kristi Hayden, Brooke Baker, Dave Lindelien, Leigh Manning

1. Old Business:
   1. Safety Express- Leigh checking to reach out to U of O now. Kay working on getting knowledgeable contact for Leigh to set up Safety Express. Leigh to plan with Jennifer. Trying to nail down dates and details. Possibly January / February.
2. New Business:
   1. Lance gave Budget Update. Will transfer 2,000 to general account.
   2. Fall ROC. Lance gave update. Area directors. Succession planning. Build alliances and partnerships. Volunteer involvement- give small jobs to gain success. Community engagement Chapter recognition- SPY award and volunteer activities.
   3. Look at sending someone to Spring Roc
   4. Duane suggested offering GHS PDC.
3. Action Items
   1. Need to more closely monitor website for accuracy- executive team to help monitor this
   2. Discuss possible new section in Bend and how it impacts our chapter- need to learn more about what this entails- check to see how many members we would lose
   3. Hilton Contract Signed (March 5th/6th 2018) Cascade Conference- move forward with these. Approved by Dan.
   4. Organize Food Drive for Novembers Meeting- drawing for lunch at Sizzler- Twyla to send out email reminder.
   5. Organize bring coworker/manager to upcoming meeting
   6. April 14, 2016- Capital Coffee Break; April 21, 2016 Skill USA

Cascade Chapter Executive Members:

*President-* Lance Hughes-Eugene Water and Electric Board, Safety Consultant

*Vice President* – Duane Grange- Partner, G.E.W.  
*Treasurer* – Kay Coots

*Secretary-* Twyla Gallaway*, Health and Safety Institute, Quality Assurance Manager*

*Governmental Affairs* – Duane Grange- Partner, G.E.W.  
*House Delegate* – Leigh Manning- Saif Corporation- Sr. Safety Management Consultant   
*Membership* Chair – Dave Lindelien – Lane Transit District, Risk Manager

*Program Chair* – Chelsea Horn and Brooke Baker, OR-CAL

*Conference Chair* – Lance Hughes – Eugene Water and Electric Board

*Newsletter Editor–* Kristi Hayden- City of Eugene, Safety and Emergency Management Analyst

*Past President-* Dave Lindelien, Lane Transit District, Risk Mgr

*Web Administrator*- Kristi Hayden – City of Eugene, Safety and Emergency Management Analyst